

# Early Years Foundation Stage (EYFS) Charging Policy



School Name: Beech Hill Primary School

Policy Title: EYFS Charging Policy

Date of Policy: November 2025

Next Review Due: November 2026

## 1. Introduction

This policy outlines the charging arrangements for the Early Years Foundation Stage (EYFS) provision at Beech Hill Primary School. The school nursery operates within the Department for Education's (DfE) statutory framework for the Early Years Foundation Stage and in line with the local authority's funding arrangements.

The nursery aims to provide high-quality early education that is accessible to all eligible children. We do not charge for funded sessions.

## **2. Funded Entitlements**

### **2.1 Universal 15-Hour Entitlement**

All children are entitled to up to 15 hours of funded nursery provision per week, for 39 weeks per year, starting from the term after their third birthday.

### **2.2 Extended 30-Hour Entitlement**

Some families may be eligible for an additional 15 hours (making a total of 30 funded hours per week) if they meet the government's eligibility criteria.

Parents must apply for and provide a valid 30-hour funding code from HMRC before the start of each term and ensure that this code remains active and reconfirmed as required.

If a valid code is not provided or lapses, only the universal 15-hour entitlement will be offered.

## **3. Additional Sessions and Charges**

Full time parents who wish to have an additional 2.5 hours on a Wednesday afternoon (3.15pm finish) can pay £15 for this session per week.

## **4. Meals, Snacks, and Consumables**

### **4.1 Meals**

Children attending for a full day (as part of their 30-hour entitlement) may either:

- Bring a healthy packed lunch from home, or
- Purchase a school lunch at a cost of £3.00 per day.

Parents will be notified of any changes to meal prices with at least one half-term's notice.

### **4.2 Snacks**

A healthy snack and bottle of milk is provided during the morning and afternoon sessions as part of our curriculum provision. There is no charge for this.

### **4.3 Consumables**

Parents and carers are expected to:

- Provide nappies and wipes for children who are not yet toilet trained.

## **5. Voluntary Contributions**

For trips, special events, or activities that fall outside the funded entitlement, parents may be asked to make a voluntary contribution.

No child will be excluded from an activity if a contribution is not made.

## **6. Absences and Non-Attendance**

Funded hours cannot be exchanged or carried forward for missed sessions. Regular attendance is encouraged to support each child's progress and to maintain funding eligibility.

Persistent non-attendance without reasonable explanation may result in the child's funded place being reviewed, in line with local authority guidance.

## **7. Funding and Review**

The nursery's EYFS funding is provided through the local authority in accordance with national Early Education Funding (EEF) criteria.

This policy will be reviewed annually or sooner if there are changes to DfE or local authority funding regulations.

## 8. Communication with Parents

Parents will receive clear written information about their child's funded hours, attendance patterns, and any expectations regarding provision.

The nursery will support families to check eligibility for extended funding and to understand how to apply for or renew their 30-hour codes.

Description	Unit	Unit price	Line total
Free entitlement hours -15 hours per week or 30 hours per week depending on entitlement.	Weekly	Free	Free
Additional hours purchased - 2.5hours per week	Weekly		£ 15
Meals/snacks <b>Free snacks daily.</b> <b>Packed lunch can be brought in or a school lunch can be purchased.</b>	Daily / Weekly / Per meal		£ 3
Consumables (for example, nappies and sun cream)	<b>Parents are to provide these items at their own cost.</b>		
Additional voluntary services (for example, trips) <b>Charges will vary based on the event.</b>	Ad Hoc		£  Price will depend on the type of trip.
<b>Total</b>			<b>£ 18</b>